

**SECTION 3B (b): EXECUTIVE MEMBERS  
Oversight of Officer Executive Delegations**

This document should be read in conjunction with the Officer Delegation Scheme (Executive Functions) which provides greater detail as to the scope of the functions of each Director.

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Leader of Council and Executive Member for Resources</b></p> <p><b>Cllr James Lewis</b></p>	<p><b>Chief Executive</b></p> <ol style="list-style-type: none"> <li>1) Functions in relation to elections; and</li> <li>2) Civic and ceremonial functions of the Council.</li> <li>3) Devolution and local freedoms; and</li> <li>4) City Region functions.</li> </ol>
	<p><b>Director of Resources and Housing</b></p> <ol style="list-style-type: none"> <li>1) Setting, supporting and monitoring the council's policies and procedures</li> <li>2) Corporate communications services;</li> <li>3) The council's corporate planning and policy development services, including coordination of the Best Council Plan.</li> <li>4) The council's city-wide resilience and emergency planning functions.</li> <li>5) Shared Services</li> <li>6) Civic Enterprise Leeds services;</li> <li>7) Community Infrastructure Levy;</li> <li>10) Clean Air</li> </ol>
	<p><b>Director of Communities and Environment</b></p> <ol style="list-style-type: none"> <li>15) Registrars functions;</li> <li>16) Licensing functions;</li> <li>17) Land and Property Search functions; and</li> <li>19) Council tax processing and billing arrangements.</li> </ol>
	<p><b>Director of City Development</b></p> <ol style="list-style-type: none"> <li>1) Asset Management</li> </ol>
	<p><b>Chief Officer (Financial Services)</b></p> <ol style="list-style-type: none"> <li>1) Setting, supporting and monitoring the council's financial strategy</li> <li>2) Ensuring effective financial management and controls<sup>1</sup>;</li> <li>3) Setting, supporting and monitoring the council's policies and procedures for budgets;</li> <li>4) Administering effective financial management and controls; and</li> <li>5) Corporate Governance</li> </ol>
	<p><b>City Solicitor</b></p> <ol style="list-style-type: none"> <li>1) Legal Services;</li> <li>2) Democratic Services including support to elected members in their responsibilities; and</li> <li>3) Standards and Conduct.</li> </ol>

<sup>1</sup> The Chief Officer (Financial Services) has responsibility for these arrangements as Section 151 Officer

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Deputy Leader and Executive Member for Communities</b></p> <p><b>Cllr Debra Coupar</b></p>	<p><b>Director of Resources and Housing</b> 11) Landlord Functions (funded by the Housing Revenue Account); and 12) Housing Functions (funded by the General Fund).</p> <p><b>Director of Communities and Environment</b> 1) Integrated locality working and its associated citywide support and delivery functions; 3) The council's corporate customer services functions; 4) Library and information service. 5) Community Safety including:- a) CCTV; b) Reduction of crime and disorder; d) tackling anti-social behaviour; and e) tackling domestic violence; and 18) Welfare and benefits services.</p> <p><b>Director of City Development</b> 2) Functions relating to the Council's register of Assets of Community Value; 5) Sustainable Housing Growth</p>
<p><b>Executive Member for Economy</b></p> <p><b>Cllr Mary Harland</b></p>	<p><b>Director of City Development</b> 3) Inclusive growth 8) International and Domestic inward economic investment; and 11) Culture</p>
<p><b>Executive Member for Environment and Active Lifestyles</b></p> <p><b>Cllr Mohammed Rafique</b></p>	<p><b>Director of Communities and Environment</b> 6) Public Health Protection and Control of Statutory Nuisance; 7) Environmental Health and Consumer Protection; 8) Environmental Management; 9) Car Parking 10) Waste; 11) Cemeteries, crematoria, burial grounds and mortuaries; 12) Parks and countryside; 13) Countryside management; and 14) Ecological Sustainability.</p> <p><b>Director of City Development</b> 10) Flood and water management 12) Sport and Active Leeds including:- a) Leisure centres and community sports facilities; and b) Active lifestyles and development programmes.</p>

*Executive Functions*

<b>PORTFOLIO</b>	<b>DECISION MAKING OVERSIGHT</b>
<b>Executive Member for Climate Change, Transport and Sustainable Development</b>  <b>Cllr Helen Hayden</b>	<b>Director of Resources and Housing</b> 8) Climate Change 9) Sustainable Energy and Carbon Reduction
	<b>Director of City Development</b> 4) Sustainable development; 9) Highways and Transportation; 14) Planning Services.
	<b>Chief Planning Officer</b> 1) Development Plan functions; 2) Planning Policy and Guidance functions; 3) Neighbourhood Planning functions; and 4) Conservation Area functions.
<b>Executive Member for Children, Families<sup>2</sup> and Adult Social Care</b>  <b>Cllr Fiona Venner</b>	<b>Director of Children and Families</b> 1) Children's Social Work 2) Learning including:- a) Early Years Provision; and f) Development of active citizens.
	<b>Programme Director Strengthening Families, Protecting Children</b> 1) Act as an ambassador for Leeds City Council; 2) Strengthening Families, Protecting Children Programme (SFPC); and 3) Partners in Practice including Leeds Relational Practice Centre (LRPC)
	<b>Director of Adults and Health</b> 1) Promotion of well-being; 2) Information, advice and advocacy; 3) Prevention and Recovery; 4) Safeguarding; 5) Assessment and eligibility; 6) Diverse and High Quality Services; 7) Charging and financial assessments.
<b>Executive Member for Learning, Skills and Employment</b>  <b>Cllr Jonathan Pryor</b>	<b>Director of Children and Families</b> 2) Learning, including:- b) Sustainable access to education; c) Special Educational Needs and Disabilities; d) Promotion of attendance, attainment and achievement; and e) 14-16 Skills Development.
	<b>Director of Communities and Environment</b> 2) Equalities.
	<b>Director of City Development</b> 6) Sustainable economic development; 7) Employment and skills

<sup>2</sup> The Executive Member for Children's Services is the Lead Member for Children's Services appointed in accordance with the Section 19 of the Children Act 2004 and must therefore have responsibility for the functions conferred on or exercisable by the authority specified in S18(1)(a) and (b) of the Children Act 2004 and such other functions as the authority consider appropriate.

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<b>Executive Member for Health and Wellbeing</b>  <b>Cllr Salma Arif</b>	<b>Director of Adults and Health</b> 8) Public Health.
	<b>Director of Public Health</b> 1) Health improvement functions; 2) Health protection functions; 3) Functions relating to the commissioning of public health services; 4) Provision of statutory and mandated functions; 5) Functions of Responsible Authority; and 6) Publication of the annual report on the health of the local population.
	<b>Director of Children and Families</b> 3) Child Friendly City
	<b>Director of Communities and Environment</b> 5) Community Safety including:- c) Drugs and alcohol treatment, and offender management
	<b>Director of City Development</b> 13)Active travel